

STALMINE-WITH-STAYNALL PARISH COUNCIL

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know. "The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

7th March 2024

Dear Councillor

You are hereby summoned to attend the January Council Meeting of Stalmine-with-Staynall Parish Council on Tuesday 12th March 2024 at **7.00pm** at the Village Hall, Stalmine.



Debbie Smith
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on held on 13th February 2024. (**emailed**).

4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

5 Planning

Application Number: 24/00117/FUL

Proposal: Proposed single storey and two storey rear extensions

Location: Carr End Farm Carr End Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

It was **resolved** that the council would not object to this application via email responses due to dead line of application was before March's meeting.

Application Number: 24/00143/FUL

Proposal: Erection of a stable block for private equine use (persuant to variation of condition 2 (Approved Plans) and 6 (Private Equine Use) on permission 23/00132/FUL)

Location: Land Adjacent to Highcroft Carr Lane Hambleton Lancashire

It was **resolved** that the council would not object to clause 2 of the application. The council **resolved** to object to the removal of clause 6 of the application, via email responses due to dead line of application was before March's meeting.

Application Number: 24/00138/FUL

Proposal: Proposed erection of a front porch

Location: Carr End Farm Carr End Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

Application Number: 23/01215/FUL

Proposal: Erection of 3no Class B2 units (general industrial) 1no Class E unit (private gym), 1no Class B8 unit (storage and distribution) and 1no building for domestic use in association with Inverness Farmhouse (retrospective) (resubmission of 22/01116/FUL)

Location: Inverness Farm Union Lane Out Rawcliffe Preston Lancashire

6 Finance

Councillors are asked:

To note the following receipts in February Nil

b) To approve the following payments

February 2024 payroll	£1,097.80
Clerk's homeworking February 2024	£18.00
Reimbursement to Debbie Smith for the purchase of 2 x Master Locks	£89.52
Lengths man expenses (February millage & petrol)	£30.25
MS Garden Maintenance Invoice # 0074	£202.50
MS Garden Maintenance expenses for February	£9.90
Hedgehogs R US invoice#00711	£307.50
Wyre Building Supplies Invoice#SIO407504	£18.90
Wyre Building Supplies Invoice#SIO408240	£8.00
Wyre Building Supplies Invoice#SIO406047	£2.78
Best Kept Village Entry Fee	£25.00
Homecare& DIY (lengths persons equipment)	£21.48

c) To note the following payments by direct debit:

Easy Websites (monthly hosting fee) £35.64

d) To note the statement of accounts for month ending 29 February will be provided at the meeting.

7) Annual governance review

Councillors are required **to confirm** that the various internal control documents have been reviewed in the past 12 months. To facilitate this the parish council conducts an annual governance review each March. Councillors are asked **to note**:

i) Standing Orders – No amendments have been made

ii) Financial Regulations – No amendments have been made

iii) Schedule of Assets – has been updated to reflect all assets held as at March 2024 (a full survey of the assets has been conducted by the clerk).

iv) Risk Management Plan – this needs to be reviewed and adopted to reflect insurance uprating on renewal 31 May 2024.

iv) Risk Management Register – this needs to be reviewed and adopted to clarify controls.

vi) Annual Town Meeting Standing Orders – No amendments have been made.

(Electronic copies of the documents have been emailed.)

The changes have been detailed in the annual governance review document (**enclosed and emailed**). Councillors are now asked **to approve** the amendments and readopt the documents.

8) Carpark barrier rota and Fencing

Councillors are asked to discuss and agree on the persons opening and closing the carpark barrier, and for the barrier rota to be completed for April and May. Councillors are asked to discuss and resolve on a low-lying fence to be installed at Hall Gate Lane next to the pedestrian zig zag barriers. Councillors are asked to discuss and **resolve** the code which will be used for swing barrier padlocks.

9) SpIDS

Councillors are asked to review the quotes received for the purchase of three solar SpIDS, and to **resolve** which company to purchase them from. A break-down of quotes and additional installation costs (emailed), a hard copy will be brought to the meeting.

10) Bus Waiting

Information will be provided by Cllr John Bell-Fairclough

11) Mr Fisher Memorial

Information will be provided by Cllr John Bell-Fairclough

12) Litter Bins and Signage

Councillors are asked to discuss the up-date received from the clerk, and resolve if they wish to have signage in place (information emailed)

13) Arrangements for the Annual Parish Meeting and the Annual Meeting of the Council

Councillors are asked to discuss and resolve the date and times of the Annual Parish Meeting and the Annual Meeting of the Council to be held in May (information emailed).

14) Bedding Plants

Councillors are asked to discuss and resolve where to purchase this year's bedding plants from.

ITEMS FOR INFORMATION ONLY

15) Reports from outside bodies

An opportunity for external group representatives to update the council on recent events.

16) Clerks Report (emailed)

17) Wyre councillor report

An opportunity for Wyre councillors to provide an update.

18) Questions to councillors

An opportunity for councillors to ask another councillor a question.

19) Date and time of next meeting

Second Tuesday in month is 9th April 2024 starting at 7pm

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting, with a summary of the reason for raising the matter.